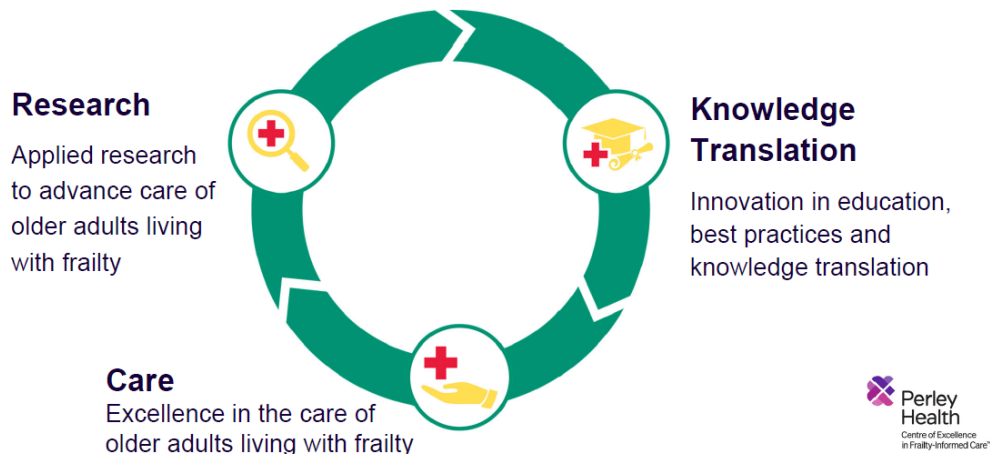


Perley Health Innovation Advisory Group Terms of Reference

Background and Rationale

Established in 2019, Perley Health Centre of Excellence in Frailty-Informed Care™ aims to set a new benchmark in seniors' care, facilitating applied research that fuels innovation in education, best practices, and knowledge translation. Our goal is to ensure Seniors and Veterans living with frailty receive the highest level of care both within our walls and beyond.

As shown in Figure1, the Centre of Excellence is based on 3 supporting and synergistic pillars: 1) Research 2) Knowledge Translation and 3) Care. While the application of research and knowledge translation contributes to and informs care, the care that is provided also informs research and knowledge translation initiatives and priorities.



Following the pandemic, one of the strategic elements identified by the organization was the need for a more deliberate focus on technology and innovation. It was recognized that Perley Health needs to keep pace and ensure that it has the knowledge and understanding of the potential of technology to improve care, quality of life and system efficiency.

Given the aging population and visibility of challenges facing the LTC sector, LTC homes will continue to be a key audience for innovative products in the future. Perley Health is an attractive customer to technology vendors, due to its size and reputation for being willing to innovate. The

CoE is often the first point of contact for technology developers, entrepreneurs and industry partners looking to trial and promote their innovation. As a result of the influx of innovative solutions coming to market and the potential for these solutions to transform LTC, Perley Health requires a more streamlined and collaborative approach to the review, selection, implementation, evaluation and procurement of technology.

Perley Health Innovation Advisory Group (IAG)

1. Purpose and Objectives

The Innovation Advisory Group (IAG) provides strategic advice, guidance and end-user insight to assess proposed innovations for their fit, feasibility, and function to ensure alignment with Perley Health's mission and values, broader strategic and operational context.

Objectives:

The IAG aims to:

- Identify and propose innovative solutions aligned with organizational priorities
- Support the development and implementation of innovative projects and partnerships
- Review and offer constructive feedback on innovation proposals relevant to identified priority areas
- Facilitate collaboration among researchers, staff, residents, families, and external stakeholders
- Support the prioritization of initiatives and enable informed decision-making
- Promote and nurture a culture of innovation across the organization
- Provide feedback on the outcomes, impact, sustainability and knowledge sharing of implemented innovations

2. Scope

The IAG will provide guidance and input on technologies and innovations brought forward for consideration, with the goal of informing management decision-making and prioritization. The group's role is strictly advisory; it will not be involved in operational activities or final decision-making. However, where appropriate, members may be invited to provide consultative input during implementation/pilot phases to support alignment with best practices and provide contextual feedback to optimize outcomes.

3. Membership

Broad representation from the Perley Health community will be sought to ensure a diverse range of perspectives, including those of end-users, subject matter experts, and management.

Membership will include individuals from the following groups:

- Long-term care residents
- Tenants
- Family members or close friends of residents
- Staff from a wide range of disciplines/departments is preferred, such as (but not limited to):
 - Nursing (RNs/RPNs/NPs)
 - Personal Support Workers (PSWs)
 - Physiotherapy/Occupational Therapy, and Allied Health Professions
 - Food and Nutrition Services
 - Therapeutic Recreation and Creative Arts
 - Administrative and Support Services
- Volunteers
- Other subject matter experts

Participation from these groups will help ensure that innovations are assessed through a lens of lived experience, practical feasibility, expertise and interdisciplinary insight.

Selection Process

Membership is open to individuals from the above groups who self-identify and volunteer to participate. Opportunities to join the group will be promoted across the organization to encourage broad participation.

Desired Qualities

Members should bring a spirit of openness, curiosity, and collaboration. The group values respectful dialogue, diverse perspectives, and a commitment to constructive problem-solving. Ideal members are innovative thinkers who are willing to explore new ideas and approaches that could enhance the long-term care experience for residents, families, and staff.

Term

Members will serve a one-year term, with the option to renew. Term limits help ensure fresh perspectives while maintaining continuity and institutional knowledge.

Voluntary Participation

Participation in the Innovation Advisory Group is voluntary. Members are expected to contribute actively by attending meetings and sharing their perspectives but may step down at any time.

4. Decision-Making

The Advisory Group does not have decision-making authority; however, input from members will provide important insights for management's consideration.

5. Meeting Frequency and Format

The Group shall meet on a quarterly basis or more frequently if there is a time-sensitive matter to discuss.

Meeting format will be in person, virtually, or a both, when possible. A meeting summary with key points that were discussed will be circulated to members following each meeting.