



Application to Conduct Research at Perley Rideau

- This form should be completed prior to conducting research with Perley Rideau residents, patients, clients, tenants, families/caregivers and/or staff.
- Applications will be reviewed and appropriate departments/stakeholders will be consulted.
- Research must align with the Tri-Council Policy Statement (TCPS 2): Ethical Conduct for Research Involving Humans and all policies set out by Perley Rideau.
- Proof of ethics approval by a recognized Research Ethics Board (REB) is required prior to the commencement of on-site research activities.
- For questions about the form or the review process, please contact Nikita Rayne (nrayne@prvhc.com, 613-526-7170 x2232)

| <i>Part 1: To be completed by Researcher or Student</i> | |
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| Overview of Request | |
| Researcher/Student Name(s) and contact information (For students, please also include name and contact information for supervisor) | |
| Institution | |
| Department/Faculty | |
| Name of Project | |
| Target Population (i.e. LTC residents, assisted living clients, caregivers, etc.) | |
| Anticipated # of Participants | |
| REB of Record (please send copy of approval when available) | |
| REB Approval Status | |
| Anticipated Start Date | |
| Anticipated End Date | |



Project Details

Please describe the purpose of the project.

Briefly describe the methodology and recruitment process.

Who will be interacting with participants?

How often will the interaction take place?

Will the interaction take place in-person or virtually?

What data will be collected and how will it be stored? Who will have access?

What are the key benefits to participants?

Are there any foreseeable risks? How will these risks be mitigated?

Describe any in-kind support that is being requested from Perley Rideau?

Is there funding to support any direct costs that may be incurred by Perley Rideau? What is the source of this funding and the amount being allocated?

Briefly describe how the results of the project will be disseminated.



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| Do you agree to share final reports, publications or other materials resulting from the project? | |
| Do you agree to acknowledge the involvement of the Perley Rideau Centre of Excellence in knowledge translation and/or public relations activities, as appropriate? (i.e. publications, social media posts, etc.). | |
| Comments: | |
| Signature: _____ Date: _____ | |
| <i>Part 2: To be completed by the Centre of Excellence</i> | |
| The project aligns with Perley Rideau values/vision/research priorities. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| The risks to participants have been identified and mitigation strategies are in place (safety, privacy, dignity, well-being etc.). | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| The impact on stakeholders has been assessed and is considered manageable. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Other resources implications have been assessed and are considered manageable. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| REB certificate provided | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Affected stakeholders have been consulted and are supportive of the project. | Yes <input type="checkbox"/> No <input type="checkbox"/> Stakeholders consulted: Name: _____ Date: _____ Name: _____ Date: _____ Name: _____ Date: _____ Name: _____ Date: _____ Name: _____ Date: _____ |
| Approval to Proceed with Project (pending ethics approval) | Yes <input type="checkbox"/> Yes, pending amendments (below) <input type="checkbox"/> No <input type="checkbox"/> |



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|--|---|
| <p>Issues to be addressed before the project may proceed. Check all that apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Ethical <input type="checkbox"/> Logistical <input type="checkbox"/> Resources <input type="checkbox"/> Methodological <input type="checkbox"/> Timing <input type="checkbox"/> Other | <p>Please describe next steps required to resolve issue:</p> |
| <p>Authorized person: _____ Signature: _____</p> | <p>Date: _____</p> |

Submit by Clicking the Yellow Box Below: