



# Caregiver Designation Form

A Caregiver is an individual who is a family member or friend of a resident or a person of importance to a resident, provides one or more forms of support or assistance to meet the needs of the resident, including providing direct physical support such as activities of daily living or providing social, spiritual or emotional support, whether on a paid or unpaid basis, is designated by the resident or the resident's substitute decision-maker with authority to give that designation, if any, and in the case of an individual under 16 years of age, has approval from a parent or legal guardian to be designated as a caregiver.

## Caregiver Designation

Resident Name: \_\_\_\_\_

Unit: \_\_\_\_\_

Name	Phone Number
1.	
2.	
3.	
4.	
5.	

### Admissions Dept. Hours:

**Monday to Friday:** 8 am - Noon | 1 pm - 3:45 pm

- Please return this signed and completed form to the Admissions office.  
Drop off in person or e-mail; [dlatulippe@perleyhealth.ca](mailto:dlatulippe@perleyhealth.ca)
- **2A** on map: [https://bit.ly/maps\\_essential\\_information](https://bit.ly/maps_essential_information)
- Contact: Dianna Latulippe, Admissions Coordinator; 613.526-7170, ext. 2300

## Mandatory Training

Caregivers must review the Infection Prevention and Control (IPAC) education and training for visitors created by Public Health Ontario. See the four items listed below.

1. Guidance document entitled "Recommended Steps: Putting on Personal Protective Equipment"
  - <https://www.publichealthontario.ca/-/media/documents/ncov/ipac/pperecommended-steps>
2. PDF: "Putting on and removing Personal Protective Equipment (PPE)"
  - [https://www.publichealthontario.ca/-/media/Documents/R/2012/rpap-recommended-ppe-steps.pdf?rev=8eaaf27bb04040eb930d7ef347f85400&sc\\_lang=en](https://www.publichealthontario.ca/-/media/Documents/R/2012/rpap-recommended-ppe-steps.pdf?rev=8eaaf27bb04040eb930d7ef347f85400&sc_lang=en)
3. Video: "Taking off Full Personal Protective Equipment"
  - <https://www.publichealthontario.ca/en/videos/ipac-fullppe-off>
4. Video: "How to Hand Wash"
  - <https://www.publichealthontario.ca/en/videos/ipac-handwash>

## Process

1. Caregivers will present to the Support Services office for a badge/photo ID to be created. There is a \$5 charge for the creation of the badge/photo ID.
2. Caregivers must attest that they have read the [Visitor Policy](#).

## Attestation and Signature

I, \_\_\_\_\_ have designated the listed individuals as caregivers and attest that the designated caregivers have reviewed the mandatory training and have read the Visitor Policy.

I am a:  Substitute Decision-Maker       Resident

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for completing the required training and for completing and returning this form to the Admissions Department, Support Services.